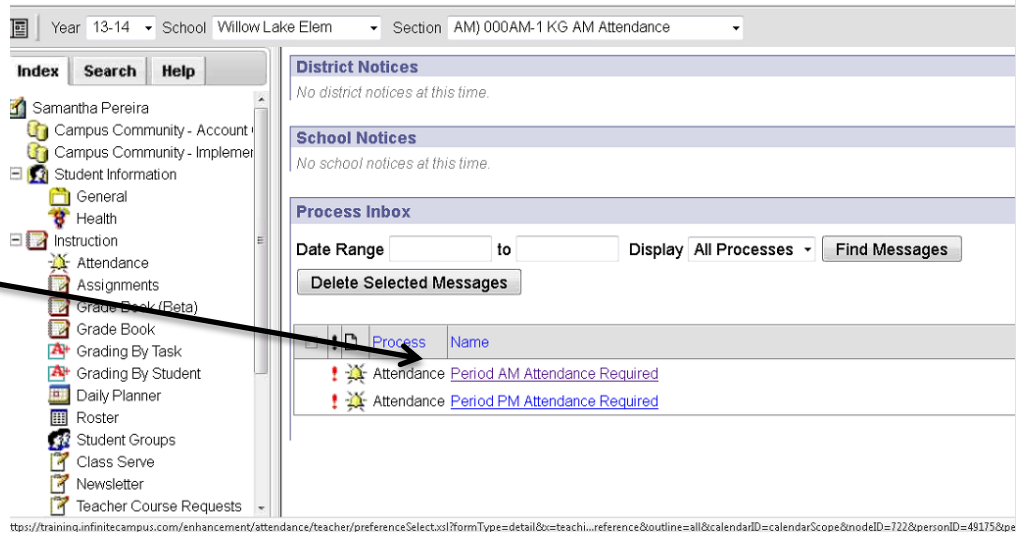


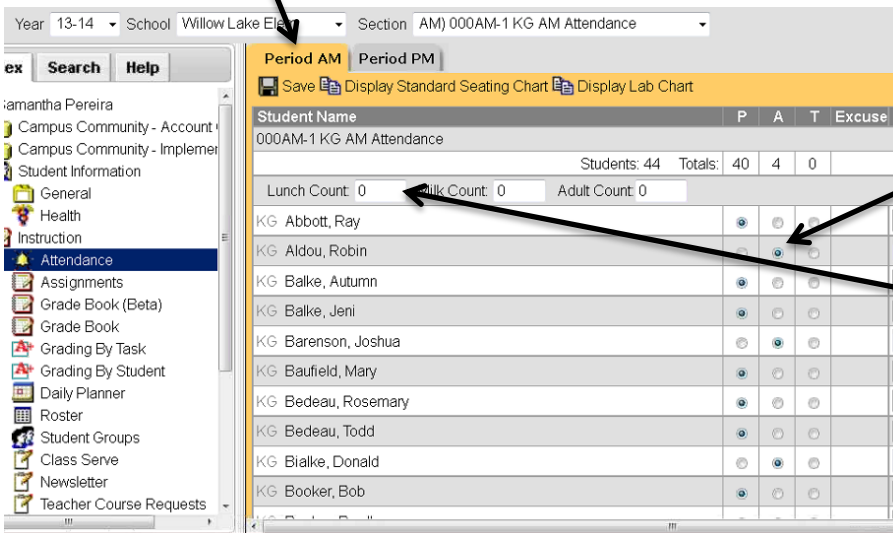
When you first login to Infinite Campus you will see this screen. There will be a reminder to take attendance.

Click AM Attendance.

You only need to take AM attendance. PM attendance adjustments are done in the office.



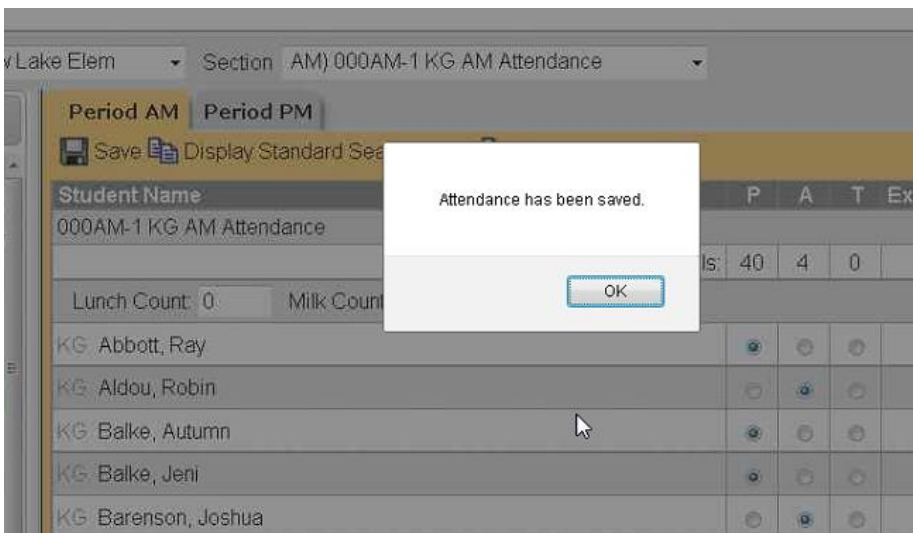
Choose the Period AM tab



If a student is absent or tardy click the circle under the appropriate column (A absent or T tardy).

Fill in the total for hot lunch and adult lunches.

When you are done click Save.



You should see the following information box pop up after you click save.